



RENTAL POLICY

The team at Electro Lighting wants to ensure that we serve all of your equipment needs. Prior to releasing any rentals from our facility, we must collect the following:

1. A current **CERTIFICATE OF INSURANCE** naming:
Electro Lighting
1767 Blake Avenue
Los Angeles CA, 90031
2. The **RENTAL AGREEMENT** signed by a Production Company Staffer, HOP / EP / ACCOUNTING TEAM MEMBER. No freelance signatures will be valid or authorized. Please include staff e-mail address along with signature.
3. We require a valid **DRIVER'S LICENSE** of each authorized signatory to be on file with each rental agreement.
4. All new clients must complete a **CREDIT CARD AUTHORIZATION AGREEMENT** for a security deposit. All security deposits will be returned by mail after all equipment has been returned and fully checked for functionality by our staff. Any lost and/or damaged equipment will be charged accordingly.